



Level 3 Certificate in Procurement & Supply

Rules of Combination: Learners must achieve a minimum of 21 credits. This must include 13 credits from the mandatory units and a further 8 credits from the optional units.

Unit	Unit Reference Number	Mandatory Units	Level	Credit	Guided Learning Hours
1	A/506/1754	Stakeholder relationships in procurement and supply	3	4	15
2	F/506/1755	The procurement and supply environment	3	5	25
3	J/506/1756	Analyse information about procurement and supply	3	4	20
Unit	Unit Reference Number	Optional Units	Level	Credit	Guided Learning Hours
4	M/506/1766	Manage own professional development within procurement and Supply	3	3	15
5	L/506/1757	Determine requirements for procurement and supply	3	4	20
6	R/506/1758	Identify and appraise potential suppliers of non-critical supplies	3	4	15
7	Y/506/1759	Place and expedite orders with suppliers	3	4	20
8	R/506/1761	Administer contracts	3	4	20
9	Y/506/1762	Manage a procurement in accordance with EU public procurement rules	4	4	20
10	D/506/1763	Monitor the performance of suppliers	3	3	15
11	H/506/1764	Negotiate for supplies	3	4	20
12	K/506/1765	Administer a stock control system	3	3	15
13	T/506/1767	Customer service in own area of responsibility	3	3	24