



Pearson Edexcel Level 5 NVQ Diploma in Management and Leadership (QCF)

The learner will need to meet the requirements outlined in the table below before the qualification can be awarded.

Minimum number of credits that must be achieved	53
Minimum number of credits that must be achieved at level 5 or above	30
Number of mandatory credits that must be achieved	22
Number of optional credits that must be achieved (23 credits from Group B and the remaining 8 credits from optional units in Group B or Group C)	31

Unit	Unit reference number	Mandatory unit Group A	Level	Credit	Guided learning hours
1	A/506/2046	Contribute to the development of a strategic plan	5	5	31
2	D/506/2055	Design business processes	5	5	23
3	H/506/2056	Manage strategic change	5	7	25
4	L/506/1953	Provide leadership and management	4	5	28
Unit	Unit reference number	Optional unit Group B	Level	Credit	Guided learning hours
5	J/506/2048	Establish business risk management processes	5	5	29
6	R/506/2053	Promote equality of opportunity, diversity and inclusion	5	5	26
7	T/506/2059	Develop and manage collaborative relationships with other organisations	5	5	28
8	F/506/2064	Optimise the use of technology	5	6	29
9	Y/506/2068	Manage product and/or service development	5	5	23
10	L/506/2293	Manage strategic marketing activities	5	7	28





11	Y/506/1955	Develop and implement an operational plan	4	5	24
12	M/506/1962	Encourage learning and development	4	3	16
13	A/506/1981	Discipline and grievance management	4	3	26
14	F/506/1982	Develop working relationships with stakeholders	4	4	20
15	L/506/1984	Manage a tendering process	4	4	21
16	K/506/1989	Manage physical resources	4	4	26
17	J/506/2907	Manage the impact of work activities on the environment	4	4	30
18	K/506/1992	Prepare for and support quality audits	4	3	17
19	T/506/1994	Conduct quality audits	4	3	21
20	A/506/1995	Manage a budget	4	4	26
21	R/506/1999	Manage a project	4	7	38
22	L/506/2004	Manage business risk	4	6	27
23	A/506/2032	Manage knowledge in an organisation	4	5	34
24	R/506/2909	Recruitment, selection and induction practice	4	6	33
25	M/506/2044	Manage redundancy and redeployment	4	6	39
26	D/506/2959	Lead the development of a knowledge management strategy	7	7	33
27	J/506/2101	Lead the development of a quality strategy	7	4	20
28	F/506/2114	Lead the development of a continuous improvement strategy	7	5	28
29	J/506/1949	Develop and maintain professional networks	4	3	15





Unit reference number	Optional unit Group C	Level	Credit	Guided learning hours	
30	D/504/4056	Manage Health and Safety in own area of responsibility	4	5	15
31	A/506/1950	Contribute to the design and development of an information system	4	5	23
32	F/506/1951	Manage information systems	4	6	30
33	M/506/1959	Manage events	4	6	49
34	M/506/2898	Manage customer service operations	4	7	23
35	F/506/2176	Review the quality of customer service	4	4	20
36	A/502/8656	Developing sales proposals	4	5	30
37	D/502/8651	Prioritising information for sales planning	4	3	20

